

**COPPER MEADOWS
HOMEOWNER'S ASSOCIATION, INC.**

REQUEST TO SPEAK FORM

Procedures for interested persons wishing to be heard on matters relating to Copper Meadows Homeowners Association:

1. Persons wishing to address the Board of Directors must complete a Request to Speak form prior to the meeting.
2. Each speaker will be allowed five (5) minutes to state his or her comments, questions or concerns on any item.
3. There will be no debate with the Board.
4. The speaker will not make any derogatory comments about any Board member or any other resident, but will simply state factually what the speaker's concerns are.
5. Every effort will be made to answer questions posed by the speaker. Should an answer not be available by the Board, the Board will furnish a written answer to the speaker at a future date.
6. All comments, questions and concerns received will be made part of the official Minutes of the Meeting. A summary of the Opening Meeting will be mailed to all residents at a later date.

(Please Print)

Date _____

Name of person wishing to speak _____

Address of person wishing to speak _____

Phone number of person wishing to speak _____

Summary of comment, question or concern

Association Use Only:

Date of Receipt _____

Date of Response _____